



---

**Report of the Head of Elections, Licensing and Registration**

**Report to the Licensing Committee**

**Date: 5 December 2017**

**Subject: Leeds Festival 2017 - Members Debrief**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Wetherby and Harewood		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Access to Information Procedure Rule number: 10.4 (3 & 7) Appendix A		

---

**Summary of main issues**

1. The Leeds Festival is an annual event held over the August Bank Holiday weekend within the grounds of Bramham Park. The Festival is held under the authorisation of a premises licence issued under the Licensing Act 2003.

**Recommendations**

2. The Licensing Committee is required to note the contents of this report in respect of the de brief meetings following the Leeds Festival 2017 held at Bramham Park.

## **1.0 Purpose of this Report**

1.1 This report is to advise Members of the outcome of the Leeds Festival held between the 25<sup>th</sup> and 27<sup>th</sup> August 2017.

## **2.0 Background Information**

2.1 The premises licence for the Leeds Festival was considered and approved by the Members of the Licensing Committee on the 28 April 2006.

2.2 The licence granted to the Premise Licence holder Mr. Benn is held for Bramham Park and allows the festival to take place every August Bank Holiday weekend.

2.3 Members resolved to grant the application as requested and accepted the applicants offer to include the following additional three conditions:

- 1) There shall be an Event Management Plan which incorporates the operating schedule submitted to the Licensing Authority at least 6 months prior to the Festival each year.
- 2) The Event Management Plan and any revisions to the Event Management Plan must be approved by the Licensing Authority prior to the Festival.
- 3) The Premises Licence Holder shall comply with the terms and requirements of the Event Management Plan each year.

2.4 In addition the Committee reserved the right to determine how the final amended Event Management Plan for the festival should be agreed with the facility for the final plan to be agreed by the Committee or officers under delegated authority.

2.5 Members were presented with a report on the 2017 Festival arrangements at a meeting of the Licensing Committee held on the 1<sup>st</sup> August 2017.

2.6 Members resolved to give delegated authority to the Head of Elections, Licensing and Registration, to approve the final Event Management Plan. This was duly approved on the 23<sup>rd</sup> August 2017.

2.7 Members of the Licensing Committee undertook a tour of the site on the 23<sup>rd</sup> August in the company of the festival organiser.

## **3.0 Main Issues**

3.1 The car parks and campsites opened to the early bird ticket holders on Wednesday 23<sup>rd</sup> August.

3.2 Multi agency meetings were held on the following occasions:

- Thursday 24 August 17:00hrs
- Friday 25 August 17:00hrs
- Saturday 26 August 00:15hrs
- Saturday 26 August 17:00hrs
- Sunday 27 August 17:00hrs

3.3 No agency concerns were raised at any of these meetings. Minor issues identified were dealt with.

3.4 On the Sunday evening the revised bus schedule and traffic management arrangements were a notable improvement on the 2016 event, and Entertainment Licensing are not in receipt of any complaints as experienced in 2016 relating to the exiting arrangements from the car parks and pick up areas.

3.5 Entertainment Licensing are however in receipt of one complaint in respect of the road closure imposed to prevent traffic volume through Thorner village. This has been referred to Festival Republic and LCC Department of Highways. The complaint consists of two elements these being that he could not get from his home to his place of work (Tadcaster) and that he should not have to direct his complaint to Festival Republic.

3.6 There were issues identified in the management of the Taxi/Private Hire pick up area including lack of communication between the Taxi/Private Hire Vehicles and the festival management and poor lighting in the area. The Premise Licence holder will address these issues in the review of the Traffic Management Plan.

3.7 The weather conditions experienced in 2016 were not repeated and as a consequence there were no problems with mud in the City Centre this year.

3.8 Debrief meetings were held on the 19 October 2017, summaries of which can be found at **appendix A**.

3.9 It should be noted that the contents of appendix A is potentially exempt information under Access to Information Procedure Rules 10.4(3) as this includes information relating to the financial or business affairs of any particular person, and 10.4 (7), information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime as in all the circumstances of the matter the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

3.10 Attached at **appendix B** are debrief reports from the Environment Department which expand on their reports at the de brief on the 19 October last.

3.11 The Premises Licence Holder will be in attendance at the meeting to address any questions from members.

## **4.0 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 The application for the premises licence in 2006 was subject to the statutory consultation process involving a newspaper advertisement and public notices displayed around the site for 28 days. Full liaison was held with the Ward Members and responsible authorities. Festival Republic continues to liaise with community representatives through the Parish Councils and local residents.

### **4.2 Equality and Diversity/Cohesion and Integration**

4.2.1 At the time of writing this report there were no implications for equality and diversity.

### **4.3 Council Policies and City Priorities**

4.3.1 The Premises Licence was granted in 2006 in accordance with the Licensing Act 2003 and the Council's Statement of Licensing Policy (Licensing Act 2003).

4.3.2 The licensing regimes contribute to the following outcomes as set out in the Best Council Plan 2015-20:

- Supporting economic growth and access to economic opportunities
- Keeping people safe from harm
- Supporting communities, raising aspirations
- Hosting world class events in Leeds City Council supporting a resilient, inclusive, cultural and creative sector

### **4.4 Resources and Value for Money**

4.4.1 There are no resource implications to the licensing authority. The premises licence is subject to an annual maintenance fee as prescribed under the Licensing Act 2003.

### **4.5 Legal Implications**

4.5.1 There are no legal implications known to the Council in terms of its responsibilities held under the Licensing Act 2003.

### **4.6 Risk Management**

4.6.1 The Premise Licence Holder supplies an Event Management Plan that is distributed to all relevant agencies through the Council's Safety Advisory Group. The festival is subject to a number of multi-agency meetings before, during and after the event.

4.6.2 Any matters having an implication on the premises licence and the objectives of the Licensing Act will be referred to the Licensing Committee.

## **5.0 Conclusions**

- 5.1 The multi agency debrief meetings have not identified any major concerns resulting from the 2017 Festival. Close partnership working between the organiser, emergency services, Leeds City Council and other partners are key to this being a successful event.
- 5.2 The Premises Licence Holder is now in the process of drafting the Event Management Plan for 2018, incorporating any amendments to reflect improvements on the 2017 event.

## **6.0 Recommendations**

- 6.1 The Licensing Committee is required to note the contents of this report in respect of the de brief meetings following the Leeds Festival 2017 held at Bramham Park.

## **7.0 Background Papers**

None<sup>1</sup>

---

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.